

EVALUATION CRITERIA

RFP NUMBER 6721 Z1, Modernization of the Nebraska Department of Motor Vehicles Motor Carrier Services Information System (MCIS)

Opening Date: December 9, 2022, 2 PM CST

Mandatory Requirements

The proposals will first be examined to determine if all mandatory requirements listed below have been addressed to warrant further evaluation. Proposals not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirement items are as follows:

1. Attended Mandatory Virtual Pre-Proposal Conference,
2. Request for Proposal For Contractual Services form, signed in ink,
3. Corporate Overview (Completed Appendix B-Option 1 and/or Appendix D-Option 2),
4. Technical Approach (Completed Appendix A and/or Appendix C),
5. Cost Proposal (Option 1 and/or Option 2).

Evaluation Criteria

All responses to this Request for Proposal, which fulfill all mandatory requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Evaluation Criteria	Possible Points	
	Option 1	Option 2
Part 1 — Corporate Overview (Appendix B & D)	470	470
Part 2 — Technical Approach (Appendix A & C)	2593	2669
Part 2 — Technical Approach (Appendix B & D)	4830	4930
Part 3 — Cost Proposal Points	1974	2015
Total Points without Oral Interviews	9867	10084
Oral Interviews, (if required)	1967	2008
Total Points with Oral Interviews	11834	12092

Part 4 – Cost Proposal Points

Cost points should be calculated as follows:

1. Establish lowest cost submitted – lowest cost submitted receives the maximum points.
2. To assign points to all others, the following formula should be followed:

Lowest Cost Submitted ÷ Cost Submitted x Maximum Possible Cost Points = Cost Points to Award (see samples below)

Formula	Sample	Sample	Sample
Lowest Cost Submitted	\$100,000	\$100,000	\$100,000
÷ Cost Submitted	\$100,000	\$200,000	\$150,000
x Maximum Possible Cost Points	40	40	40
= Points To Award	40	20	26.7